

Name of the TruFrame sales representative you have been dealing with: .....

Company name: .....

Invoice address: .....

Alternate delivery address (if required): .....

**Your ordering department**

Contact name: .....

Telephone number: .....

Fax number: .....

Mobile number: .....

Email address: .....

**Your accounts department**

Contact name: .....

Telephone number: .....

Fax number: .....

Mobile number: .....

Email address: .....

**\*\*\* PLEASE COMPLETE SECTION A OR B, DEPENDING ON WHICH IS APPLICABLE TO YOUR BUSINESS \*\*\***

**A** Your registered office (if different from above): .....

Date your business was incorporated: .....

Your company registration number: .....

**B** Details of you as a Sole Trader or ALL Partners and Directors:

Full name(s) Address(es) Telephone number(s)

**\*\*\* PLEASE COMPLETE THE SECTION BELOW WITH REGARDS TO YOUR BANK AND TRADE REFERENCES \*\*\***

Name of your bank: .....

Your bank's address: .....

Account name: Account number: Sort code: - -

X

Signature for permission to obtain a bank reference: .....

Name of 1st trade reference: Name of 2nd trade reference:

Address: Address:

Telephone number: Telephone number:

Fax number: Fax number:

**\*\*\* PLEASE COMPLETE AND SIGN THE FINAL SECTION OF THE APPLICATION FORM BELOW \*\*\***

How many people are employed by you: What do you feel a suitable credit limit would be: £

**ACCOUNT TERMS** I/WE UNDERTAKE TO PAY INVOICES ON OR BEFORE THE DUE DATE IF A CREDIT FACILITY IS GRANTED.  
I/WE UNDERSTAND THAT THESE FACILITIES WILL BE WITHDRAWN IF THIS CONDITION IS NOT COMPLIED WITH.

Today's date: AUTHORIZED SIGNATURE

Name of signatory: X

Position of signatory: .....

By signing this document you declare that you have read, understood and agreed to all statements outlined in the Conditions of Sale and you give TruFrame Ltd (or any company acting on it's behalf) permission to obtain the necessary references regarding an application for credit.

**\*\*\* FOR OFFICE ADMINISTRATION PURPOSES ONLY - PLEASE LEAVE BLANK \*\*\***

Trade discount: .....

Payment terms: .....

Delivery day(s): MON TUE WED THUR FRI

Default load: 1 2 3 4 5 6 7 8

TRUFRAME DIRECTOR'S SIGNATURE

X

Name of the TruFrame sales representative you have been dealing with: .....

Company name: .....

TruFrame's standard product specification is as follows:

**General product specification:**

White 70mm sculptured or chamfered Liniar profile with black co-extruded gasket.  
 Mitred 28mm single leg bead with option for 38mm glazing also available.  
 Reinforced to Liniar fabrication guidelines.

Default to have glazing platforms supplied pre-fitted to all windows and doors	<b>Yes</b>
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**Standard window specification:**

Liniar EnergyPlus outer frame, T and Z sash.  
 White espag handles with espag locking and standard friction stays to all opening vents.  
 Transom drop of 400mm and mullion centre of 600mm from left hand side of frame.

Default to Sac Hardware shootbolt locking with Stay Guard hinge protectors	<b>Yes</b>
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**Standard residential door specification:**

White lever/lever handles with Yale Lockmaster multipoint door lock and Mila Evolution hinges.  
 Midrail height of 850mm from bottom of frame.

Default to TS007 3-star snap-secure, anti-bump, anti-drill and anti-pick door cylinders	<b>Yes</b>
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**Standard French door specification:**

Twin white lever/lever door handles with Yale Lockmaster multipoint door lock and Mila Evolution hinges.  
 Midrail height of 850mm from bottom of frame.

*If you require a specification that is different from the above, please complete the relevant order form and refer to your price list for cost information.*

Please tick the appropriate boxes below to ensure that we specify or supply the correct glass for your order:

Glass supplied	<b>Yes</b>	<b>No</b>	Default Window Energy Rating	<b>A</b>	<b>A+</b>	<b>A++</b> TRIPLE GLAZED	<b>C</b>
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*Please note that TruFrame are only able to supply CE Marking labels and documentation for orders that we supply the glass for.*

Please tick the appropriate box to advise us if you would like to use our RemoteSatellite online pricing and ordering software:

I would like to use the EvoSatellite pricing and ordering software for processing my own quotes and orders	<b>Yes</b>	<b>No</b>
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Name of the person to organise set-up and training with: .....

*Please note that orders placed using the EvoSatellite system do not require a signed order acknowledgement to proceed to manufacture.*

Please tick the appropriate boxes below to ensure apply the correct communication methods to your account:

I would like to receive all job documents via

<b>Email</b>	
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<b>Fax</b>	
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Please tick the appropriate box below to ensure that we clearly understand your order confirmation preference:

TruFrame require a signed order acknowledgement for EVERY ORDER, placed using faxed or emailed order forms, before proceeding to manufacture. I accept that the order delivery date may alter if there is a delay in returning this document.

I DO NOT want to confirm every order, placed using faxed or emailed order forms, before proceeding to manufacture, however I understand that orders which include 3rd party bought-in products (such as glass) will require a signed order acknowledgement.

If you wish to ammend any of these options, you must notify us in writing. Changes to your account will be made as soon as possible, however it can take up to 10 working days for changes to be implemented. Any changes will come into effect on any orders processed after the implementation date.  
 By signing this form you agree to and accept any and all statements made by TruFrame Trade Frames Ltd as detailed above.

Today's date: .....

**AUTHORISED SIGNATURE**

Name of signatory: .....

**X**

Position of signatory: .....